

Day Invitation  
Standard Format

*Mr. & Mrs. John Stephens*  
*request the pleasure of the company of*

.....  
*on the occasion of the marriage of their daughter*

*Sandra*

*to*

*Mr. Martin Quinn*

*in the*

*Church of the Immaculate Conception,  
Raheen*

*on*

*Saturday, 12th June, 2004*

*at 2 p.m.*

*and afterwards at a reception in  
The Court Hotel, Raheen.*

*94 Marbell Road,  
Raheen,  
Co. Dublin.  
Phone 8123456.*

*R. S. V. P.  
by 28th May*

Day Invitation  
Letter Format

*94 Marbell Road,  
Raheen,  
Co. Dublin.  
Phone 8123456.*

*Dear*

*It would give us great pleasure if you could share a special occasion with our family on Saturday, 12th June, 2004 when our daughter Sandra will marry Martin during a Nuptial Mass in the Church of the Immaculate Conception, Raheen at 2 p.m.*

*A reception will follow in The Court Hotel, Raheen.*

*Both the Quinn family and ours extend a warm welcome to you and hope you will be present at both these celebrations.*

*We look forward to a reply by 28th May.*

*Yours sincerely,  
John & Mary Stephens.*